



## International Agreement Request Form

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To create a new Memorandum of Understanding or Memorandum of Agreement or Affiliation Contract, please complete this request form. Upon receipt of this form Study Abroad and Global Engagement will draft an agreement/contract.

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### A. UMKC Information

Name of Requester: \_\_\_\_\_ Title: \_\_\_\_\_  
Department: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_

### B. Partner Institution Information

Name of Partner Institution: \_\_\_\_\_  
City/Province: \_\_\_\_\_ Country: \_\_\_\_\_  
Department: \_\_\_\_\_  
Contact name: \_\_\_\_\_ Contact title: \_\_\_\_\_  
Contact email: \_\_\_\_\_  
Signatory name (if different from contact): \_\_\_\_\_  
Signatory title: \_\_\_\_\_

### C. Proposal & Background

1. What are the expected outcomes of the proposed agreement? (eg. How will success be measured?)

2. Describe how this partnership and agreement would support UMKC's mission

(<https://umkc.edu/about/mission.html>) and strategic priorities

(<https://umkc.edu/about/documents/Strategic-Plan-2018.pdf>, see Section 2, Pillar 4).

3. Is a formal international agreement necessary for this partnership, or would a letter of support from departmental or University official(s) be sufficient? Yes      No

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**By signing below, I am acknowledging my request to submit a proposal for an international agreement and I agree to work with SAGE to keep them informed of my efforts abroad.**

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**Additional information (optional):**